

On Call Librarian I/II

Salary \$23.67 - \$29.05/hr

Temporary Position – Applicants are hired on a temporary basis at 10 hours per week, with more hours added (not to exceed 20 per week) after a brief evaluation period.

The San Bruno Library is looking for an on-call librarian to work part-time at the reference service desk. Primary responsibilities include helping library users find materials using the Millennium web OPAC, assisting users with public Internet computers, and backing up the circulation desk during busy times.

Ideal candidates should be outgoing, friendly and professional with excellent customer service skills. Furthermore, applicants should have a clear knowledge of basic public library reference skills and be able to multi-task in a sometimes very busy environment. Applicants must be able to work some evenings and weekends. MLS Preferred, however, library school students are also encouraged to apply. This position may be tailored to work as an internship opportunity depending on applicant qualifications.

Apply on line at www.sanbruno.ca.gov. or contact Human Resources at 650-616-7055. for an application.